



## Documents to provide

Country: **Algeria**

Business Visa

- An original **passport**, signed and valid for at least 6 months + a scan of the **passport data page**
- 2 **forms** duly completed and signed
- 2 front “identity” format **photos**
- A **letter of invitation** in duplicate from your correspondents indicating the reason, duration of stay, contact details of the correspondent and coverage of accommodation and travel expenses
- A **letter from your company** in duplicate indicating the reason, duration of stay, contact details of the correspondent and coverage of accommodation and travel expenses
- A repatriation **insurance certificate**

**NB:** **Visa Travel International** can provide you with this insurance via its website (<https://www.visatravel.fr/en/insurances/>)

For your insurance coverage it must be:

- **On the dates of the stay for a single entry** visa application
- **6 months minimum or 1 year for a Multiple Entry** visa application

- Scan of your **last pay slip**
- Scanning a **procuration** (dated, signed) authorizing the company **Visa Travel International** to submit your Visa application on your behalf and also authorizing them to collect your passport with Visa
- Proof of address** (EDF, GDF, Télécom, etc.)
- A copy of the **residence permit** for non-European people

→ For an application at the Consulate of Créteil:

- Scanning your company's **KBis** (commercial registration form)
- Scanning the **simplified Accounting Balance Sheet** of your company
- Commercial register** of the inviting company in Algeria